

ABSTRACT OF THE DISCLOSURE

A system and method for managing production printing workflow is disclosed. The system includes workflow management software which manages and facilitates the procedural stages of the workflow including job origination, job preparation, job submission and job fulfillment. The workflow management software provides an integrated object oriented interface which visually reflects and interacts with the workflow. The software further provides functionality for efficient page level modifications to documents at the job preparation stage. This functionality allows such modifications to be easily made to selected pages and visually verified by displaying visual representations of the modifications on visual representations of the pages. In particular, the insertion and attributes of ordered media, such as tab separator pages, is visually represented. This allows an operator to visually verify ordered media ordering and placement and coordinate with the production output device to properly insert and efficiently utilize the ordered media.